

***Please read these instructions before you proceed!***

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### USE THE MOST RECENT VERSION OF ADOBE READER

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### FILLING IN THE FORM

This form can be filled out and saved for later editing, printing, or emailing. To fill out this form, position your cursor within a light blue field, click and begin typing. When you have completed a field, tab or click to the next. Periodically save your work. The first time you may be prompted to save with a different file name; you may name your file anything you want. If you include your name in the file name, that will make it easier to identify your file among other submissions. To ensure success, fill out a small portion of the form, save and exit. Open the form again and verify that your entries were saved.

### STILL HAVING TROUBLE FILLING OUT AND SAVING THIS FORM?

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## WORD AND SERVICE MIDTERM EVALUATION *INTERN*

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Name of Intern: \_\_\_\_\_

Seminary: \_\_\_\_\_

Date of Internship - From: \_\_\_\_\_ To: \_\_\_\_\_

Name of Congregation: \_\_\_\_\_

Name of Congregation Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Hours \_\_\_\_\_ per \_\_\_\_\_ (week/month)

Name of Organization (if applicable): \_\_\_\_\_

Name of Organization Supervisor (if applicable): \_\_\_\_\_

Address (if applicable): \_\_\_\_\_

Hours \_\_\_\_\_ per \_\_\_\_\_ (week/month)

State major areas of service responsibility and internship goals identified.

**PART 1 – ASSESSMENT OF SKILLS NEEDED FOR DIACONAL LEADERSHIP: COMPETENCY LEVELS**

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“Competent” refers to the level of performance expected for first call.

- A. Primary Area of Specialization: Name and consider your demonstrated skills in your primary area of specialization.

Level of Competency:    Not yet competent       Competent

Please explain:

- B. Secondary Area of Specialization: Name and consider your demonstrated skills in your secondary area of specialization.

Level of Competency:    Not yet competent       Competent

Please explain:

- C. Diaconal Leadership: Consider your ability to articulate the interconnectedness of the church and the world and the capacity to engage people and lead them toward active participation in God’s mission in the world. Ability to be adaptive and sensitive to context of ministry. Live out a clear Christian identity as example in a community of faith.

Level of Competency:    Not yet competent       Competent

Please explain:

D. Social Justice: Consider your ability to speak and act publicly to the world in solidarity with the poor and oppressed, call for justice and peace, and proclaim God's love for the world.

Level of Competency:  Not yet competent  Competent

Please explain:

E. Consider your ability to witness to the realm of God in the community, the nation, and globally and empowering others to do the same.

Level of Competency:  Not yet competent  Competent

Please explain:

F. Theological Articulation: Consider your ability to speak clearly and with insight about the Christian faith from a Lutheran perspective in teaching, preaching, and daily life.

Level of Competency:  Not yet competent  Competent

Please explain: Give examples of your passion and imagination for sharing the gospel, capacity to listen to people's stories and assist them to interpret their experience in light of the gospel.

G. Equipping Others: Consider your demonstrated capacity to mobilize people of faith with different gifts and perspectives that can enrich the church's witness in the world.

Level of Competency:  Not yet competent  Competent

Please explain:

H. Administration: Consider your ability to plan, lead, coordinate, and delegate work/responsibilities. To communicate effectively in various situations through both written and spoken means.

Level of Competency:  Not yet competent  Competent

Please explain:

I. Stewardship Leader: Consider your ability to articulate and model Christian stewardship of life, talents and resources in ministry leadership and personal life.

Level of Competency:  Not yet competent  Competent

Please explain:

**PART 2 – ASSESSMENT OF PERSONAL CHARACTERISTICS NEEDED FOR DIACONAL LEADERSHIP:**

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A. How would you describe your clarity and articulation of Word and Service ministry and your sense of “call to ministry?”

B. How effective have you been in accomplishing your learning goals?

C. How prepared do you think you are for the realistic demands of ministry?

- D. Describe the nature and quality of your relationship with:  
(i.e. – approachable, friendly, courteous, open to suggestion and criticism?)
- a. The internship committee.

- b. The pastor/supervisor.

- c. The staff.

E. How would you describe your general temperament/disposition as has been experienced by the congregation/institution (e.g. - angry, nervous, confident, casual, careless, serious, joyful, flexible, controlling, adaptive, etc.?)

F. How would you describe your ability for self-awareness and response to feedback?

G. How would you describe your work habits?



H. Please describe your best gifts and passions for ministry.

I. Please identify areas which need further growth. What new insights, knowledge, or skills do you need to become more fully competent for diaconal ministry?

Intern Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Chair/Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_