



CORPORATE SOCIAL RESPONSIBILITY: ROLES AND RESPONSIBILITIES

Policy & Procedures

	SOCIAL SCREEN/ CRITERIA FOR INVESTMENT SCREENING ACTIVITIES	ISSUE PAPERS WITH BOUNDARIES FOR VOTING PROXIES AND FILING RESOLUTIONS ⁵	SHAREHOLDER RESOLUTIONS	DIALOGUES	BOYCOTTS
CSR STAFF¹	Develop in consultation with ELCA expert staff and Portico Benefit Services input	Develop in consultation with ELCA expert staff and Portico Benefit Services input	Identify and develop within boundaries adopted by Church Council	Develop within boundaries adopted by Church Council	Develop within boundaries adopted by Church Council
CSR REVIEW TEAM²	Recommend	Recommend	Receive report annually	Prioritize and develop work	Convenes inter-unit review group research and recommend ⁶
S&J EXEC DIRECTOR³	Authorize for consideration	Authorize for consideration	Receive report annually	Receive report annually	Receive ELCA-initiated report annually and authorize any potential boycott for consideration
CONFERENCE OF BISHOPS	Advise	Advise	Receive report annually	Receive report annually	Receive ELCA-initiated report annually and advise
CHURCH COUNCIL	Approve	Approve	Receive report annually	Receive report annually	Receive ELCA-initiated report annually and approve any boycott
ELCA-RELATED ORGANIZATION⁴	Receive and/or implement within fiduciary responsibility	Receive and/or implement within fiduciary responsibility	File within fiduciary responsibility	Participate within fiduciary responsibility	Implement within fiduciary responsibility
REVIEW FREQUENCY	One screen per year	Three issue papers per year	Annual	Annual	Annual

Corporate Social Responsibility in the ELCA uses the tools of screening of investments, shareholder advocacy and community investing to work with corporations, calling them to ensure that people are treated fairly and with dignity and to create sustainable communities.

More at ELCA.org/CSR.

NOTES:

¹ Corporate Social Responsibility (CSR) program staff are the Program Director for Environment and Corporate Social Responsibility and the CSR Consultant.

² CSR Review Team is led and convened by CSR staff. Permanent team members are the Service and Justice Executive Director, the senior director for Witness in Society, director of the Lutheran Office for World Community, director for Theological Ethics, ELCA Treasurer, ELCA Secretary, Executive Vice President of the ELCA Foundation, three members of the Conference of Bishops and staff of Portico Benefit Services. Staff of Portico Benefit Services will participate in review team meetings to review screens and issue papers but not make recommendations for these ELCA churchwide responsibilities.

³ The Service and Justice (S&J) Executive Director will consult with the ELCA Administration team when indicated in policy documents.

⁴ ELCA-related organizations include, but are not limited to, separately incorporated ministries (Portico Benefit Services, the Mission Investment Fund of the ELCA, 1517 Media, Women of the ELCA, the ELCA Foundation), and other related organizations and agencies (e.g., ELCA seminaries, ELCA colleges and universities, Lutheran Services in America, Lutheran World Relief and Lutheran Immigration and Refugee Service).

⁵ New papers require Conference of Bishops and/or Administration team review and Church Council approval. Church Council committees, the Conference of Bishops or the Administration team may ask Church Council for the creation of a new issue paper.

⁶ Corporate social responsibility review team with addition of expert staff from issue areas of concern.

UPDATED: March 22, 2019

**CONGRUENCY REVIEW
APPROVED** by CSR Review
Team, Sept. 21, 2021