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FILLING IN THE FORM

This form can be filled out and saved for later editing, printing, or emailing. To fill out this form, position your cursor within a light blue field, click and begin typing. When you have completed a field, tab or click to the next. Periodically save your work. The first time you may be prompted to save with a different file name; you may name your file anything you want. If you include your name in the file name, that will make it easier to identify your file among other submissions. To ensure success, fill out a small portion of the form, save and exit. Open the form again and verify that your entries were saved.

STILL HAVING TROUBLE FILLING OUT AND SAVING THIS FORM?

If you are still having trouble completing and saving this form, please contact the churchwide unit responsible for the form.

Horizon International Internship Application Information

The Horizon International Internship Program is an exciting collaborative venture of ELCA Service and Justice, in cooperation with the synods and seminaries of the Evangelical Lutheran Church in America. It is an intensive and transformational opportunity which aims to enrich the talents and skills of future rostered leaders for the ministry and mission of the Evangelical Lutheran Church in America. The Horizon International Internship program provides interns with an opportunity to have their ministry shaped by the witness of the world. Living in a global context is both the joy and the challenge of the Horizon International Internship program.

Candidates who apply for international internships should be aware that some placements may have a very different support system from what is typical of internship sites based in the United States. It is unfair to expect some of our global companions to support an international intern in the same manner in which an intern at a congregation in the United States is supported. Sometimes housing, office space or transportation is significantly different from what is typical throughout the United States. Sometimes the internship committee does not form until after the intern arrives. ELCA Service and Justice (SJ) works with each site to arrange appropriate and suitable support, but this may be different from support received from a congregation within the United States. International interns should be aware that the balance between work and self-care will be different in an international setting from what might be expected in a congregation in the United States.

ELCA SJ provides interns a monthly allowance of \$1,400.00 USD, adjusted by a Goods and Service Differential applicable to the country of service. While this amount is lower than what domestic interns receive, ELCA Service and Justice Two-Year mission personnel receive this amount. This amount is equitable in an international context.

Candidates who apply for international internships should be open to placement in various locations.

Basic Program Information

1. Application and required reference.
2. Candidates must be ELCA members.
3. Candidates must have completed CPE before applying.
4. Candidates are asked to submit their CPE supervisor's final evaluation and are welcome to submit their final self-evaluation.
5. Candidates need to have their synod's candidacy committee approval for an international internship site before their Horizon interview; this will be verified by the reference from the candidacy committee.
6. Interviews will take place online beginning in January.
7. Candidates who are interviewed will be asked to sign release forms giving ELCA Service and Justice permission to obtain a copy of the candidate's candidacy psychological evaluation and to complete a background check.
8. Horizon interns must attend a one-week orientation in Chicago during the month of July.
9. No Horizon International Internship site has housing for children or pets; therefore, we are unable to consider candidates who have children or who want to bring pets.

Attached is the Horizon International Internship application. If you have any questions, please contact your seminary's Contextual Education director or ELCA Service and Justice at 1-800-638-3522 ext. 2578 or Horizon@ELCA.org.

Please make sure you keep a copy of the completed application for your personal records before you e-mail or send it in.



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Service and Justice
8765 West Higgins Road, Chicago, Illinois, 60631-4101
800-638-3522 ext. 2650 | Horizon@ELCA.org

Horizon International Internship Application

Last name	First name	Middle
Address		
City	State/Province	ZIP/Postal Code
E-mail Address	Daytime Phone	Evening Phone
Date of Birth		
Seminary		
Advisor	Advisor's Office Phone	

Synod Candidacy Committee

Synod

Has your candidacy committee approved the possibility of an international internship?

Candidacy committee met and approved an international internship site on

Candidacy committee will meet on

Application Process

Email completed applications to ELCA Service and Justice, 8765 West Higgins Road, Chicago, Illinois 60631, attention Horizon (Horizon@ELCA.org). Application deadline is November 1.

A completed application must include the following items

1. This application form
2. A copy of the candidate's final CPE supervisor's evaluation
3. Three assessments sent directly to Horizon@elca.org by the required references



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Language Skills

Please indicate which language(s) you speak other than English

Indicate number of years you have studied this (these) language(s)

Indicate your proficiency

Clinical/ Supervised Pastoral Education

Placement	Supervisor(s)	Date(s)
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Previous Field Placements or Teaching Parish Experience

Placement	Supervisor(s)	Date(s)
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College Education

College or University	Major(s)	Date(s)
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Educational Honors

Honor(s)	College/University/Seminary	Date(s)
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Work Experience (list most recent first)

Position title and description Employer's name and contact information Date(s)

Volunteer Activities and Additional Experience (list most recent first)

Activity or Experience Organization Date(s)



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Intern Preferences

Community Preference

Rank community setting in order of preference (1st - 5th) or indicate if you have no preference

- Urban metropolitan, very large community
- Medium size urban community
- Suburban community
- Small, rural community
- Institutional settings with a church community
- No preference

Supervisory Preference

Indicate type of supervisor you and your candidacy committee are open to considering - INDICATE TYPE OF SUPERVISOR YOU AND YOUR CANDIDACY COMMITTEE ARE OPEN TO CONSIDERING PLEASE CHOOSE ONE OPTION IN EACH COLUMN

- | | |
|---------------|---------------|
| ELCA | Clergy |
| Non ELCA | Lay |
| No preference | No preference |

Geographical considerations

Horizon International Interns are expected to have no geographical restrictions based on personal preference. If you have conditions, restraints, or restrictions of any kind, please indicate them now.

I am ready and able to go anywhere I am assigned with no restrictions.

I have a specific situation (such as health factors) that would restrict my placement.

Please explain these concerns:

Family Information

Single Married Widowed Divorced in a committed relationship

Other Explain:

Name of spouse or partner:



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Horizon International Internship Application

Required Application Information

Out of care for this church and those with whom we serve throughout the world, candidates for global service are asked questions about their personal conduct. Please use additional pages as necessary.

1. Are you familiar with the document “Definitions and Guidelines for Discipline?” Do you intend to live in accord with its standards of conduct as a Horizon International Intern? If no, please explain in detail.

2. Do you now engage or have you ever engaged in any addictive behavior, including drug or alcohol abuse or sexual or pornographic addictions? If yes, please explain in detail and describe any treatment or therapy for these behaviors.

3. Have you ever been terminated or resigned from any employment due to accusations of financial, sexual, ethical, or other misconduct? If yes, please explain in detail.

4. Have you ever engaged in, been accused of, charged with, or been convicted of a crime or illegal conduct, including conduct resulting in suspension or revocation of your driver’s license? If yes, please explain in detail.

5. Have you ever engaged in, been accused of, been sued for, or been charged with sexual molestation, sexual harassment, child neglect or abuse, spousal neglect or abuse, or financial improprieties? If yes, please explain in detail.



Horizon International Internship Application Narrative Section

Please type the answers to the following questions on separate sheets of paper. Include your name at the top of each page. On average, each answer should be about half of a page. The total should be no more than three type written pages.

1. Provide a brief autobiography and describe how God is active in your life.
2. Describe any cross-cultural experiences you have had. What did you learn and what skills did you develop that make you suited to cross-cultural experiences? (If you have had limited cross-cultural experience, describe other experiences in life that have helped prepare you for an international experience. Explain what you learned and what skills you developed.)
3. What have you learned about yourself through the candidacy process, at seminary, and during your CPE that will help you during your internship year?
4. What are your motivations for considering a Horizon International Internship and how do you anticipate this experience will benefit your future ministry?
5. What areas of your pastoral identity do you want to develop during your internship year?
6. What gifts do you see in yourself for parish ministry and how do you hope to use these gifts during your internship year?
7. What type of ministry would you like to be doing in five or 10 years?





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Submitting this form

Thank you for taking the time to fill out this application.

This is an important part of the discernment process as we work with you toward a meaningful internship experience. It also is a part of the important formation process of leaders in our church.

**To ensure confidentiality send this completed form by clicking the e-mail button below to send it directly.
Do not forget to save a copy for your own records.**

 submit this form

