



January 2026

Congregation ID: **CngID**  
Password: **Password**

Dear partners in mission,

We greatly appreciate your efforts to complete the Annual Congregation Report each year. Last year, we launched a new platform for the Annual Congregation Report. This online platform accommodated frequently requested improvements, including:

- Data from your most recently submitted Annual Congregation Report, displayed next to the current year's fields.
- Instructions and definitions for each item embedded into the form.
- Content available in English and Spanish.
- The ability to update the contact information for your congregation or worshiping community directly on the form.

These changes will remain in place this year, and additional changes are being made to ensure smoother functioning of the system.

This letter is the only mailing you will receive about the Annual Congregation Report. More information including Form A, instructions, and worksheets to assist you can be downloaded from **ELCA.org/reportinstructions**.

The online system will open by mid-January. To access it, go to **ELCA.org/congregationreport**. You will need your congregation ID and password, both printed at the top of this letter.

You will receive a copy of your submitted report at the email address you provided. The data is automatically provided to your synod office and the churchwide organization when you file online.

To complete your form on paper, you can download and print a copy from **ELCA.org/reportinstructions**. Please mail the completed form **to your synod office**. You can find your synod's address by going to **ELCA.org/about/synods** and using the **Find Your Synod** drop-down tool. For a prepopulated paper form, email us at **research@elca.org** and we will mail one to you.

Whether you respond electronically or by paper, please **submit the form by March 1, 2026**. If you have questions, comments, or suggestions, contact us at **research@elca.org**.

Thank you for your dedication to completing the Annual Congregation Report. While these numbers provide us with only a snapshot of the vitality and resources of this church, they help us understand where we have been as a church and where God may be leading us together.

Thank you for your part in helping us all be church together! Blessings on the coming year!

The Rev. Lucille "CeCee" Mills  
Secretary of the ELCA

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